

# Electronic Income Withholding Order (e-IWO)



## FACT SHEET

Are you tired of receiving paper Income Withholding Orders? Sign up for Electronic Income Withholding Orders (eIWO). The Federal Office of Child Support Enforcement (OCSE), in partnership with state child support agencies, public and private-sector employers and payroll processors has developed this FREE and efficient method that allows employers to electronically:

- Receive Income Withholding Orders (IWOs)
- Acknowledge acceptance or rejection of IWOs
- Notify the child support agencies of employee terminations
- Inform child support agencies of lump sum and bonus payments

## e-IWO OPTIONS

There are two options for implementing the e-IWO process. The System-to-System interface or the No Programming Option (NPO). There is no option for emailing IWOs to your organization.

### **Option 1 – System-to-System Interface**

The System-to-System Interface is suited for employers that receive a high volume of IWOs and have the technology resources to support connectivity. Employers process the electronic records and make the appropriate updates to the payroll system based on the IWO. Based on employer experience, implementation of this option can take 3-5 months

Recommended for: Medium to large size employers with IT resources that can commit to several months of programming.

For more information about this option go to:

[http://www.acf.hhs.gov/programs/cse/newhire/employer/publication/eiwo/sis/eiwo\\_sis\\_qc.htm](http://www.acf.hhs.gov/programs/cse/newhire/employer/publication/eiwo/sis/eiwo_sis_qc.htm)

### **Option 2 – No Programming Option (NPO)**

The No Programming option is suited for employers that receive a low volume of IWOs or have limited IT resources to implement the System-to-System alternative. This option requires no programming. Employers receive a .PDF copy of the IWO and a prefilled acknowledgment as either a fillable .PDF or an Excel spreadsheet. Based on employer experience, implementation of this option can take 2-4 weeks.

Recommended for: Small to medium size employers with limited IT resources.

For more information about this option go to:

<http://www.acf.hhs.gov/programs/cse/newhire/employer/publication/eiwo/sis/eiwo-sis-no-programming.pdf>

## HOW TO SIGN UP FOR e-IWO

For more information, go to <http://www.acf.hhs.gov/programs/cse/newhire/employer/eiwo/eiwo.htm> or contact Bill Stuart at [william.stuart@acf.hhs.gov](mailto:william.stuart@acf.hhs.gov) or Sherri Grigsby at [sherri.grigsby@acf.hhs.gov](mailto:sherri.grigsby@acf.hhs.gov)